

20.01 SEXTON

The City Common Council shall appoint a Sexton for a Term of three (3) years, commencing July 1, 1970. Such Sexton shall have the duties and responsibilities as follows:

1. SALARY

For services as Sexton he/she shall receive such salary as may be established from time to time by separate resolution of the City Common Council of the City of Pewaukee and said salary as so established shall be paid out of the cemetery trust funds.

2. DUTIES

He shall provide for general cemetery work, such as removing rubbish, cutting grass, filling in sunken graves and seeding them, supervising construction of foundations and setting of all memorials, markers, monuments, urns, planting and embellishments, of any kind and keeping toilet facilities clean and supplied and keeping the cemetery in good order and appearance.

3. INTERMENTS

He shall be present at all interments and shall direct and control the conduct of all interments within the cemetery grounds.

4. RECORDS OF BURIALS

The Sexton shall keep records complete and up to date of all burials and interments.

5. RECORDS OF SALES

The Sexton shall keep complete records of sale of lots and single graves.

6. PERPETUAL CARE

The Sexton shall receive and record all moneys paid for perpetual care and give proper receipts of the same and deliver such records and receipts to the City Treasurer.

7. CEMETERY RECORD BOOK

All necessary records herein mentioned or any others shall be recorded in the cemetery record book which shall be kept in the possession of the Sexton at all times and kept in the cemetery safe.

8. SUPERVISION OF WORK.

The Sexton shall supervise all grave digging and work in beautification or improvement of the cemetery.

9. DISBURSEMENT OF FUNDS

He shall receive and direct payment of all money received from perpetual care fund and grave digging and erection of monuments.

20.02 CEMETERY LOT PRICES

The price of cemetery lots shall be as established from time to time by separate resolution of the City Common Council. The Sexton shall maintain a current schedule of prices.

1. PERPETUAL CARE

Beginning July 1, 1970, all cemetery graves and lots shall be sold with perpetual care and paid for at the time of purchase.

2. PAYMENT IN ADVANCE

All cemetery work including opening and closing of graves must be paid for in advance.

3. PRICE

The price for each lot shall include perpetual care.

4. COLLECTION OF FEES

Graves shall be dug and prepared by the City. The Sexton shall be in charge of all graves in the cemetery and shall be responsible for the collection of fees, digging and preparation. Fees for graves shall be as established from time to

time by the City Common Council.

20.03 INVESTING FUNDS

All money received from the sale of lots or single graves and perpetual care shall be invested in accordance with Chapter 34, Wisconsin Statutes, by the City Treasurer, subject to further order of the City Common Council.

20.04 PERPETUAL CARE DEFINED

"Perpetual care" shall mean the cutting of grass upon lot or grave at reasonable intervals, the raking and cleaning of the lots, the pruning of shrubs and trees.

20.05 PERPETUAL CARE: A TRUST FUND

No portion of the principal of money placed in trust for perpetual care of the grave shall be expended. The interest on such trust fund only shall be expended pro rata.

20.06 PAYMENT OF PERPETUAL CARE FUNDS

All interest earned on perpetual care trust funds shall either remain in the perpetual care fund or shall be placed in the cemetery maintenance fund as needed by the City Common Council.

20.07 TRANSFER OF LOTS BY SALES

Cemetery lots are not transferable from one party to another, unless such transaction is made through the Sexton, and proper records recorded in cemetery records. Any transact on made by any private party or parties for which there are no papers on file with the Sexton showing the whole procedure, will not be recognized by the Sexton.

20.08 TRANSFER OF LOTS BY INHERITANCE

When a lot owner dies, the lot passes to the children who are the legal heirs. If there is more than one (1) child in the family, one of the number must be appointed to act as the representative of the lot, and such appointment must be recorded in the cemetery records.

20.09 BURIAL PERMITS

Before any burial may be made, the Burial Permit, signed order, and fee, must be delivered to the Sexton. No burial may be made in any lot while any delinquent charges are unpaid.

20.10 GRAVES TO BE LEVEL

All graves must be level with the grade of lot and the cemetery. No lot may be raised, and any owner wishing to make improvements must first consult the Sexton.

20.11 MEMORIALS, MARKERS, ETC. SUBJECT TO SEXTON'S APPROVAL

All memorials, markers, monuments, urns, plantings and embellishments of any kind are subject to the approval of the Sexton.

20.12 PLATTING OF CEMETERY

Said cemetery shall be platted into road drive and walks under the direction of the Sexton, but subject to the approval of the City Common Council, said plat shall not be recorded.

20.13 CONVEYANCE BY DEED

Conveyance of said lots or any part thereof shall be made for burial purposes only, by deed executed by the Sexton upon such terms and conditions as are imposed in this Chapter.

20.14 INTERMENT FEES

1. ESTABLISHMENT

Interment fees shall be as established from time to time by resolution of the City Common Council. The Sexton shall maintain a current schedule of fees.

2. CEMETERY CANVASSES

Cemetery canvasses shall be cared for properly and the person using said canvasses shall be responsible for their care.

20.15 MANNER OF BURIAL

All burials shall be in a vault or permanent box.

20.16 SALES IN SINGLE GRAVE SECTION

In the single grave section, sales shall be limited to one (1) to three (3) grave spaces.

20.17 DELINQUENT ASSESSMENTS

When uniform care of a lot has been given for two (2) consecutive years or more, for which assessments are unpaid, after notice in writing, right to interment is forfeited until delinquent assessments are paid. When uniform care has been given for five (5) consecutive years or more and the assessments are unpaid, upon like notice, title to all unoccupied part of the lot shall pass to the municipality and may be sold, the proceeds to be a fund for perpetual care of occupied portion.

20.18 ORIGINAL CEMETERY (Rep. & Rec. 06-17)

Lots are not platted in the original part of Pilgrim's Rest Cemetery. Lots are available at a reduced rate as shall be established from time to time by resolution of the Common Council. Costs for perpetual care shall be reduced by twenty-five percent (25%).

20.19 USE OF EQUIPMENT BY SEXTON

For the storing and general care of cemetery mowers, and supplying the gasoline for same, the Sexton shall have the use of same, including wheelbarrow, for his own home purpose.