

PUBLIC WORKS DEPARTMENT

W240N3065 Pewaukee Road
Pewaukee, WI 53072
Office: (262) 691-0804
Email: publicworks@pewaukee.wi.us
Regular Hours: Monday-Friday
8:00 a.m. to 4:30 p.m.
Drop Box Available 24/7 in the
City Hall Main Foyer

Engineering Division

Magdelene Wagner, P.E.
Director of Public Works/
City Engineer

Highway Division

Matthew Stevens
Street Superintendent

Water & Sewer Division

Jane Mueller, Utility Manager

RECYCLING CENTER

Open Saturdays Year-Round:
9:00 am to 3:00 pm
Open Wednesdays April thru Nov:
1:00 to 6:00 pm
City Recycling Permit Required

EMERGENCY NUMBERS

City Road Emergency: (262) 466-5070
City Sewer or Water: (866) 248-7555
LPSD Sanitary Sewer: (262) 366-4627

OTHER CONTACT NUMBERS

Billing City Water/Sewer (262) 691-0804
County Road Issues (262) 548-7736
Dead Deer on City Road (262) 446-5070
Dead Deer-County Road (262) 548-7736
Hydrant Water Use (262) 691-0804
Johns Disposal (262) 473-4700
Spills or Illicit Discharge (800) 943-0003
Storm Drainage Issues (262) 691-0804

Email Questions to:

publicworks@pewaukee.wi.us



Important Information Regarding Your Mailbox

The snow and wind keeps our City snow plow drivers very busy in the winter. Every year we advise our residents to inspect their mailbox and post to make sure that it doesn't need to be repaired or replaced. Grab it and give it a good shake. If it wiggles at all, that's a good indication that it needs some maintenance.

The City of Pewaukee is completing an inventory of mailboxes found in poor condition. You will be notified if we find that your mailbox needs to be repaired or replaced. ***If you do not make the necessary repairs or replace it, the City will not repair the mailbox if it is damaged during snow plow operations.***



Mailboxes should be installed and maintained to withstand the snow coming off the end of the plow. Remember to clear the area around your mailbox after every snowfall. Guidelines regarding mailbox placement is available on the USPS website: <https://www.usps.com/manage/mailboxes.htm>.

In an Emergency Every Second Counts!

If you have a fire hydrant in your front yard, please help by keeping it clearly visible from the road. Firefighters lose valuable time trying to locate a hydrant buried in snow when they arrive at a fire. You are performing a valuable public service and protecting yourself, your family and your neighbors by taking on the responsibility of shoveling out and clearing the fire hydrant near your home. With plenty of snow on the way, we'd like to offer these suggestions:



- * Know the location of the nearest fire hydrants.
- * Make sure hydrants are shoveled after each snowfall.
- * Clear the snow at least 3 feet around the hydrant so firefighters have enough room to access the hydrant.

We appreciate your help in keeping our City safe by clearing out the hydrants near your property.

Holiday Recycling — Don't Get Wrapped Up By These Mistakes!

Every holiday season people unknowingly wreak havoc on their local recycling facilities by placing the wrong items in their blue recycle carts. Although their intentions are good, the cost of dealing with those misplaced items can quickly turn any recycling worker into a Grinch. And, with the amount of garbage increasing by 25% from Thanksgiving to New Year's Day, there is a lot of room for error. Below is a list of holiday items that can or cannot be placed in your recycle cart.

These items CAN be recycled:

- Cardboard shipping boxes (flattened and empty)
- Plain paper holiday cards and envelopes (no ribbon, foil, sound, glitter, or photo paper)
- Plain paper shopping bags and gift bags
- Sticker gift tags (if placed on recyclable material)
- Beverage bottles from entertaining
- Real trees completely stripped of all decorations

Visit <https://www.waukeshacounty.gov/productdisposal> for more information on disposal options.

These items CANNOT be recycled:

- Holiday lights and tinsel
- Wrapping paper made with glitter or foil
- Gift bags, bows and ribbon
- Tissue paper
- Artificial trees
- Bubble wrap or Styrofoam
- Glass ornaments
- Plastic packaging envelopes
- Outdoor decorations
- Toys or plastic items, especially if they have lights or make sounds

City Recycling Center - Winter Schedule

The City of Pewaukee Recycling Center will be closed on **Wednesdays** as of December 7, 2022 for the winter season. The Recycling Center remains open on Saturdays from 9:00 a.m. to 3:00 p.m. year-round, except on holidays. A city recycle permit tag must be displayed in your vehicle at time of drop-off. City tags can be obtained at no charge from the City Clerk's office at City Hall during regular business hours. For more information, or a list of acceptable items allowed in the Recycling Center, please visit our website at www.cityofpewaukee.us and search Garbage and Recycling.

Reminder: Real trees must be completely stripped of all decorations including tinsel, ornaments, lights, etc. before they are brought to the Recycling Center. Artificial trees are **not** allowed in the Recycling Center.

THANK YOU FOR RECYCLING THESE:

Cans



Aluminum and Steel Cans
empty and rinse

Cartons



Food and Beverage Cartons
empty and replace cap

Glass



Bottles and Jars
empty and rinse

Paper



Cereal Boxes, Newspaper, Magazines & Mail, Flattened Cardboard, and Paper Tubes

Plastic



Kitchen, Laundry, Bath: Bottles and Containers
empty and replace cap
(#1△, #2△, #5△)

City Hall will be closed for the holidays on December 23, 26, and January 2. We will be open until noon on December 30.

Placement of Garbage and Recycle Carts

Garbage and recycling carts should be placed at the end of your driveway, six feet from cars, trees or other obstructions—with cart lids open towards the street. No materials shall be placed on top of the carts. Carts should be put out no earlier than 24 hours before regular collection time and returned as soon as possible, but no later than 24 hours after collection. Recycling should be kept loose in the cart (not in plastic bags). **DO NOT PLACE YOUR CARTS IN THE ROADWAY!**



Don't Plow or Blow Snow in the Streets

This is an important reminder to all City of Pewaukee residential and business owners that shoveling, pushing or blowing snow or ice into the streets or right-of-way, or across public roadways creates an unsafe condition for drivers and is punishable by law. When plowing your private street or driveway, make sure you do not block the intersection's vision corners to ensure a clear view of traffic.

Remember to notify your snow removal contractors to comply with these laws as well. Thank you for doing your part to help keep our streets and sidewalks safe for everyone. *Pewaukee Ordinance Chapter 10.09. Deposit of Snow in the Streets or Right-of-Ways; Wisconsin State Statute 346.94(5).*



Winter Salt Usage

Recent studies have shown that chloride pollution is increasing in our lakes, rivers, and streams. During the spring melt-off or winter rain events, there is a spike in chlorides found in the waters. Too much salt in the water can damage aquatic life and endanger our freshwater resources. To help reduce your salt usage while keeping safe during winter months, visit www.wisaltwise.com.

Just a Friendly Reminder to Check Your Hose Bibs

Make sure to shut off the water source to any outside hose bib that is not frost-proof to prevent pipes bursting in the cold weather. Below are pictures of common exterior hose bib pipes that are frost-proof and non-frost proof.

Frost Proof Exterior



Non-Frost Proof Exterior



Driveway, Grading and Landscape Permits

Did you know that the City requires you to obtain a driveway permit before you install or replace your driveway? Applications are available online at <https://www.cityofpewaukee.us/DocumentCenter/View/3095/Driveway-Permit-rev-Dec-2019>. An inspection by the City is required prior to placing your driveway regardless of the material used.

The City requires a grading and landscaping permit for new lawns (or replacing existing lawns) and landscaping in easements and the right-of-way. Applications are available online at <https://www.cityofpewaukee.us/DocumentCenter/View/2840/Grading-Landscaping-Permit-rev-Dec-2019?bidId=>. Remember that any landscaping installed in the City's right-of-way and easements is at risk and may be removed at any time without compensation. The City is not responsible for damage to unpermitted plantings on City property.

PUBLIC WORKS PROJECTS & UPDATES

New Public Works Highway Garage Update

The new Department of Public Works garage is nearing completion. The anticipated occupancy of the main building is the end of December 2022. The salt shed, fueling island, and new recycling yard will be constructed in the spring of 2023. Staff is looking forward to moving its operations to this new facility. Watch for an open house of the facility this coming spring!



City Road & Bridge Projects

Questions on City of Pewaukee road and bridge projects may be directed to the Engineering Department at (262) 691-0804, or email publicworks@pewaukee.wi.us. Information can also be found on the City's website at <https://www.cityofpewaukee.us/480/Road-Construction>. Questions regarding County roads (which have a letter designation, e.g. CTH F) and state highways (which have a number designation, e.g. STH 164) should be directed to Waukesha County at (262) 548-7736.

Duplainville Road and Trail & Duplainville Road Bridge

The City replaced Duplainville Road this past summer. The road will fully open in mid-December to thru traffic. There will be some remaining punchlist items and touch-up restoration work that will occur under traffic in the spring of 2023. A special thank you to all the residents and businesses along this route. Your cooperation and patience throughout the construction is appreciated.

Northview Road Sidewalk

This project was completed in 2022. There will be some remaining punchlist items and touch-up restoration work that will occur in spring of 2023. A special thank you to all the residents and businesses along this route. Your cooperation and patience throughout the construction project was appreciated.

Lindsay Road Trail

This project was not awarded as part of the Duplainville Road Project. No trail will be installed on Lindsay Road at this time.

CTH F (Redford Blvd) and Lindsay Road Intersection

This project was canceled by the Common Council, and the Highway Safety Improvement Program grant was returned to the state. There will not be any safety improvements at this intersection. If you have concerns regarding this crossing, please contact your local County Supervisor Representative.

Joseph Road

The Joseph Road reconstruction, water main extension, sanitary sewer extension, and storm sewer project was awarded in 2021. Due to supply chain issues, the construction project was delayed to 2022. Due to groundwater contamination found when construction started in 2022, the project is again delayed to 2023. The project is planned to begin in mid-April 2023.

Meadowbrook Farms Phase 2, Paul Road and Roundy's Business Park

The City completed these road projects this past summer. Thank you to all the residents and businesses along these routes. We greatly appreciate your cooperation and patience throughout construction.

Meadowbrook Farms Phase 3

The City is continuing its current phasing to repave the public roads within the Meadowbrook Farms subdivision, with its third phase of work scheduled for 2023. Similar to previous years' phases, this work will include repaving the remaining section of Shooting Star Road, Shooting Star Boulevard, Milkweed Lane, Primrose Court, Goldenrod Court, and Honeysuckle Court. Construction is scheduled to take place in summer of 2023.

Shady Lane and Shady Nook

The City is considering the installation of sanitary sewer and water main along with the necessary laterals and services for homes along Shady Lane and Shady Nook. The installation of these utilities will coincide with the reconstruction of the roads. The City bid this project in 2022 and rejected all bids due to the high cost. The City will rebid this project in the next couple of months. Affected properties will receive a Notice of Public Hearing to discuss impacts and improvements to the area.

Hill n Dale Pond

The City will construct a dry pond and other drainage improvements along Hill n Dale Circle and Bonnie Lane. These drainage improvements will help better manage the storm water collected in the neighborhood. Staff bid this project as part of the Shady Lane project, which was rejected. This project is now being bid separately in 2023. Construction is anticipated in 2023.

Busse Road Bridge Replacement

The City is planning to replace the Busse Road bridge. The project originally slated for construction in 2022 was delayed due to the increase of construction costs because there were so many other bridge replacement/repair projects taking place throughout Wisconsin and the Midwest this year. The City will be applying for federal funds for this reconstruction project. The federal government recently made a large allocation of monies for infrastructure projects and we are hopeful that this bridge may qualify for 80% federal funding and 20% local funds. The construction timing will be set by the availability of funds for each specific budget cycle. Watch for project details in future newsletters or visit the City website.

Takoma Hills Subdivision Road Project

The City is considering the pavement rehabilitation and drainage improvement project in the Takoma Hills subdivision. Takoma Hills subdivision includes Lexington Drive, Ruben Drive, Takoma Drive, Mt. Vernon Drive, Richmond Court, and Virginia Drive. The existing pavement will be removed and replaced. The drainage along Ruben Drive and Lexington Drive will also be reviewed. Minor sanitary sewer and water main improvements will also occur as part of the project. Affected properties will receive a Notice of Public Hearing to discuss impacts and improvements to the area prior to the start of construction. The project is planned to begin late spring or early summer 2023.



Highland Subdivision Road Project

The City is considering the pavement reconstruction project in the Highlands subdivision. Highlands subdivision includes Apple Tree Lane and Pear Tree Lane. The existing pavement and base will be removed and replaced. The drainage ditches and culverts will be regraded and reset as needed. Minor sanitary sewer and water main improvements will also occur as part of the project. Affected properties will receive a Notice of Public Hearing to discuss impacts and improvements to the area prior to the start of construction. The project is planned to begin in late spring or early summer 2023.

Future Road Projects

Upcoming road projects are identified in the City's five-year paving program which is available on the City of Pewaukee website at <https://www.cityofpewaukee.us/480/Road-Construction>.

Quiet Zones

The City of Pewaukee is currently completing quiet zone studies for the railroad crossings at Weyer Road and Green Road. The studies require updated traffic counts for these roadways which cannot occur until spring 2023. Once the studies are completed, the City will be applying to the railroad for a quiet zone. The analysis by the railroad is a lengthy process which will likely take a year or longer to complete. For those interested, please be patient as we work through this process with the railroad and state, federal agencies. Quiet zone studies are being considered for the east/west tracks in the future.

Storm Water Utility Projects (Cont'd)

Catch Basin/Inlet Repairs

The City will be repairing catch basin and inlets in various areas of the community. These structures need repair to the top portion (known as adjusting rings) periodically due to the corrosive salt and freeze/thaw cycles. If you see work being done, please exercise caution to keep yourself and our employees safe while they work.

Springdale Estates Drainage Easement

The City began a study of a drainage easement in Springdale Estates between Burningwood Lane to the north, Oakwood Lane/Ridgewood Lane/Glenwood Lane to the south, Apsenwood Lane to the west, and Stonewood Lane to the east. Over time, the drainage easement has silted in and the lack of maintenance has created drainage issues on the adjacent properties. The City is studying what improvements are required to restore the drainage patterns within the City's easement. A public information meeting will take place in the near future to discuss the proposed improvements. Affected parcels will receive a letter from the City with the time and date of the meeting. This is the first of several of these type of projects coming for all subdivisions within the City.

Wagner Park Pond Dredging

Wagner Park was constructed in the early 1990's, and City inspections of these ponds indicate they are due for dredging. Dredging will remove the sediment that has built up over time within the ponds, and will re-establish the bottom of the pond to its original design and sediment removal capacity. In addition, the City will correct erosion issues on the sides of the ponds, re-attach outlet structures, and remove invasive critters from the pond walls which create pond erosion. This work is anticipated in summer 2023.

Yench Road Culvert Replacements

The City will be replacing culverts under Yench Road due to their failing condition. We are working to obtain the necessary permits to replace the culverts, as one set of them is for Coco Creek which requires approval from the Wisconsin Department of Natural Resources and FEMA due to its floodplain. This work is anticipated to occur in Summer 2023.



DEPARTMENT OF PUBLIC WORKS
W240N3065 PEWAUKEE ROAD
PEWAUKEE, WI 53072

PLEASE
PLACE
STAMP
HERE

Mailing Address Line 1
Mailing Address Line 2
Mailing Address Line 3
Mailing Address Line 4
Mailing Address Line 5