

New One & Two Family Permit Application Checklist

Building Address: _____ Lot #: _____

Please note: We will begin the New Home review process after receiving all the materials below.

- Wisconsin Uniform Building Application**
(Act 211 – WI State Permit needs to be submitted by contractor to the State of Wisconsin)
- ESLA Submittal Form**
- 1 Set of Energy Calculations**
- 2 Complete Sets of Building Plans Drawn to Scale; Include the ACC Stamp**
Plans need to be signed off by the developer and include proposed elevations and wall bracing.
- 1 Electronic Version of the Building Plans**
Please sent via email to: buildingservices@pewaukee.wi.us.
- 1 Copy of Survey, Including:**
 - *Setbacks to Proposed Building(s)*
 - *Setbacks to High-Water Mark & Flood Plain When Applicable*
 - *Impervious Surface Calculations and Total Area of Disturbed Land Surface*
- 1 Copy of Proposed Grading Plan with Contour Lines**
Plans should include the developer sign off.
- 1 Copy of Proposed Erosion Control (Noted on a Copy of the Survey)**
- Erosion Control Permit Application Form**
- Zoning Permit Application Form** (for New Driveway)
- Landscape & Grading Permit Application Form – City of Pewaukee Only**
Inspection of final grading will be required prior to any seeding/sodding.

Date sent to Building Services email:
____/____/____

Applicant Signature: _____

Phone #: _____

Email: _____

Please Complete All Areas Above. The Portion Below is for City Office Staff Only. Thank You!	
<i>Date Sent/Emailed to Departments for Approval:</i>	Date: _____ By: _____

Pewaukee Building Services Department
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