



Office of Parks & Recreation

W240 N3065 Pewaukee Road
Pewaukee, Wisconsin 53072
Phone (262) 691-0770 Fax (262) 691-1798
phalin@pewaukee.wi.us

PLAY PEWAUKEE & GARRISON'S SPLASH PAD GROUP USE WAIVER

1. Application and full payment must be submitted at least 14 days prior to the scheduled date. Late applications will be accepted until noon on the Wednesday prior to the reservation date and will be assessed a late fee of \$50.
2. Garrison's Splash Pad and Play Pewaukee All-Inclusive Playground are open to public during all operating hours.
3. Any damage, mess, etc. may incur additional fees required of the park renter. This amount will be determined based on a rate of \$50 per hour plus the cost of necessary supplies.
4. No alcoholic beverages are allowed with organized group reservations.
5. Smoking is **PROHIBITED** within 25 feet of either of the playground and Garrison's Splash Pad.
6. Grilling is allowed (you may bring your own grill) if the grill is kept at least 50 feet away from the playground and splash pad and the hot coals are disposed of properly and safely. All grills/grilling supplies will need to be taken with you when you leave the park.
7. Organized groups are not allowed to sell any type of goods or operate any for-profit activities.
8. Notify the Parks and Recreation Department at 262-691-7275 immediately if the group use is to be cancelled. A \$50 administrative fee will be charged for any group use cancellation and if the cancellation occurs less than 30 days prior to the group use date, the entire rental fee will be forfeited.
9. The Pewaukee Parks & Recreation Department reserves the right to cancel a reservation for any reason.

PAYMENT PROCEDURE

1. Payment in full is required at the time of booking your organized group use reservation. **No permit is confirmed until full payment is received.**

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ph: 262-691-7275 f: 262-691-6078 e: park@pewaukee.wi.us



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PARKS/FACILITY CLEAN-UP PROCEDURE

**** ALL Park rentals must do the following:**

1. Park users are expected to clean up after themselves – trash in cans or additional bags tied. All tents, supplies, etc shall be taken with the group when they depart.
2. If there was concern about the condition of the park upon arrival, contact the Parks & Recreation office at 262-691-7275.
3. Renters who require EXCESS clean up by Department Staff will be charged \$50.00 per hour plus the cost of necessary supplies.

I agree to the above documented information, organized group use guidelines, the Joint Parks/Recreation Board Guidelines, and the City Ordinances regarding park usage.

_____	_____
<i>Person Responsible</i>	<i>Date</i>
_____	_____
<i>Organization</i>	<i>Group Use Date</i>