



**Department of Public Works
Water & Sewer Utility**

W240N3065 Pewaukee Road
Pewaukee, WI 53072
Phone: (262) 691-0804 • Fax: (262) 691-5729
Email: publicworks@pewaukee.wi.us

CHANGE OF NAME AND/OR ADDRESS FORM

To request a name and/or address change on your City of Pewaukee utility bill, please complete this form and return to City Hall at the address listed above, or email to publicworks@pewaukee.wi.us.

PLEASE PRINT:

Account #: _____

Service Address: _____

Person Requesting Change: _____

Name of New Owner/Buyer: _____

Phone Number: (____) _____ Alternate: (____) _____

Mailing Address (if different): _____

City: _____ State: _____ Zip: _____

Email address: _____

Name of Previous Owner/Seller: _____

Phone Number: (____) _____ Alternate: (____) _____

Forwarding Address: _____

City: _____ State: _____ Zip: _____

Email address: _____

Please be advised that the City's billing program does not allow for retroactive changes, therefore, any requested change will not take effect until this form is received at City Hall.

EFFECTIVE DATE (Check one):

The date this form is received at City Hall.

The future date of ____/____/____.

Signature of Requestor: _____ Date: _____
(Required)

COMMENTS: _____

OFFICE USE ONLY:

Date Received: ____/____/____ Date Processed: ____/____/____ Initials: _____